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to all Groups / Staff Chiefs

08 December 1988

25X1 [redacted]

MEMORANDUM FOR: Deputy Director for Administration

FROM: John M. Ray
Director of Logistics

SUBJECT: Report of Significant Logistics Activities for the Period Ending 06 December 1988 [redacted] 25X1

1. Events of Major Interest That Have Occurred During the Preceding Week:

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g. OL reports that "Holiday Greetings from the White House," a collection of framed and documented official greeting cards from the 1935 through 1987 Presidential administrations, are on display in the Headquarters Exhibit Hall from 5 through
25X1 30 December.

h. On 29 November, the sculptor James Sanborn, presented his design plans for the New Headquarters Building Art-in-Architecture project to an audience composed of senior Agency officials, representatives from the National Endowment for the Arts, GSA program coordinators, and members of the Fine Arts Committee. The proposal is for four aesthetically united sculptural groupings that are sophisticated, intellectual, and of a simple, strong, and successful scale. It symbolizes time and change through the use of red granite, green quartz, copper, meteorite, lodestone and a petrified tree. This project, which will cost approximately $250,000, was well received by all members
25X1 of the group.

i. The OL Parking Office advises that the reallocation of parking spaces for the North and South Lots on the Headquarters Compound has been postponed until January 1989. The effective date for the new permits has been set as 23 January. An Employee Bulletin notifying personnel of the change will be published in
25X1 early January.

j. OL reports that proposals for further modifications to East and Central Buildings are being prepared for submittal to the proper components, along with any necessary schedule changes. The construction work in the South and Central Buildings is now being hampered by the asbestos located above the ceiling tiles. The General Services Administration's (GSA) refusal to pay for the asbestos removal as previously promised has caused delays in construction. To expedite things, the Facilities Management Group, OL, has agreed to pay for the removal using the GSA contractor, but will appeal GSA's decision not to pay for this work. The current schedule can still be met if the removal contractor starts work
25X1 prior to 12 December.

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1. On 30 November, representatives from the Procurement Management Staff, OL; the Logistics and Procurement Law Division, OGC; and the Contracts Branch, FMG, OL, completed and submitted to the General Accounting Office (GAO) the Agency's response to the Access Flooring Contractors (AFC) bid Protest. AFC protested the contract award to Tate Access Floors, Incorporated, for raised flooring to support the Headquarters Backfill Program. The response presents to GAO factual and legal reasons why the Agency believes the protest should be denied. The GAO decision is
25X1 expected within 90 days.

m. On 30 November 1988, Agency Contracts Group, OL, on behalf of the Intelligence Producers Council, DI, renewed its FY-88 contract with Harvard University for research studies and educational services on intelligence assessment and policy decisionmaking. Funding for FY 89 is $300,000, making the total contract amount $1,179,000.

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* o. The Printing and Photography Group, OL (P&PG/OL), reports that they have received less than ten percent of the data for the 1990-1991 Congressional Budget Justification Books (CBJB). P&PG is working closely with the CBJB coordinator and the various contributors and has alerted the coordinator that it is doubtful
25X1 that the 3 January 1989 completion date will be met.

2. Significant Events Anticipated During the Coming Week:

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Merry Christmas Party

/s/John M. Ray

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